

WE ARE HIRING!

APPLY NOW!!

JOB VACANCY

- Admin Intern

REQUIREMENTS :

- *Female*
- *Must possess SKM, DKM, or Diploma in Secretarial Science or related field*
- Good communication and writing skills in English and Bahasa Malaysia
- Driving License (D/DA/E)

REQUIREMENTS :

- Monthly allowance; RM500
- Opportunity for full-time employment upon successful completion of the internship
- Friendly & supportive working environment

WORKING HOURS

8:30AM - 5:30PM

WORK LOCATION

Bandar Puteri Bangi



SCAN FOR QUICK
APPLICATION



SEND RESUME TO :

hrpasb2020@gmail.com

OR